

Section 9. Appendix 6. Scholarship Director (effective 1/24/2023).

(a) Responsibilities:

- 1) Maintains liaisons with MOAA National, Lipscomb University, Belmont University, Tennessee State University and any other organizations to which the Middle TN Chapter contributes for scholarships.
- 2) Keeps MTC MOAA board apprised of the status of scholarship activities within these organizations.
 - i. We currently fund a \$1,000 scholarship per year for a combat-disabled student veteran at Belmont, Lipscomb and Tennessee State Universities, if funds are available to support.
 - ii. We have also endowed a student veteran scholarship at Lipscomb University
 - iii. Any scholarship funds remaining after distribution of the \$3,000 typically given to local universities will be donated to the MOAA Scholarship Fund.
 - (1) The chapter fully endowed two MOAA scholarships known as “Middle Tennessee Chapter” scholarships. A third endowed scholarship is known as the “Middle Tennessee Chapter-in Honor of LTC Charles A. Fleming, USA, (Ret).” in honor of a long-time chapter member.
 - (2) The chapter is currently contributing to endow a 4th MOAA scholarship.

(b) Relevant Resources

- 1) MOAA Scholarship Fund – Andrea Rand, Development Team
andrearand@moaa.org 800-234-6622, extension 169
- 2) Lipscomb University – Paul Stovall, Senior Director of Gift Planning, Office of Advancement, stovallpw@gmail.com, 615-339-6482
- 3) Belmont University – Kate Mosely, Senior Director of Strategic Initiatives
kate.mosely@belmont.edu, 615-460-6019
- 4) Tennessee State University – Tanya Mayes, TSU Foundation Director,
tmayes9@tnstate.edu, (615) 963-7756

(c) Functions

- 1) Maintains general oversight of MOAA scholarship program which runs on the calendar year.
 - i. The scholarship letter is distributed by the Chapter President in August-September timeframe, but donations are collected throughout the calendar year.
 - ii. Provides advice on distribution of collected scholarship funds during the November- December timeframe.

- 2) Meets with local university contacts on an annual basis and obtains name of current scholarship awardees.
- 3) Maintains contact with MOAA National scholarship department on chapter scholarship status.
- 4) Ensures delivery of scholarship checks to local universities after distribution amounts are approved.
- 5) Keeps board updated on scholarship status and any coordination issues with local universities where scholarships are sponsored.
- 6) Diagram below documents critical roles and responsibilities of other board members involved in the scholarship process:

MTC MOAA Scholarship Process

